

**Trading Account Closure Letter**

**Gill Broking Pvt. Ltd.**  
B-98-99, Third Floor,  
Lajpat Nagar, Part-1  
New Delhi-110024



Date: ...../...../20...

Dear Sir,

**Sub: Request for closure of Trading Code.....(Client ID)**

- NSE Cash
- NSE FO
- NSE Currency
- NSE Commodity
- MCX

I/We ..... Hereby would like to close my/our above mentioned account held with your organization. Kindly remit my balance amount, if any as full and final settlement after the recovery of dues if any towards me.

**Trading Account Details**

PAN ..... Mobile No ..... Email ID .....

Address: .....

City..... State ..... PIN.....

Thanking You

Yours Sincerely

**(Client Sign/Authorise Signatory)**

**IMPORTANT NOTE:-**

- *Please note that in case of accounts opened in the name of Proprietorship I Partnership I HUF I Corporate I Trusts, stamp of the respective entity has to be affixed along with the signature.*
- *You are required to clear off all the outstanding dues before submitting the request for closing the account.*
- *In case you have a credit balance in your trading account, the balance amount will be sent to you at your mailing address.*

**For Office Use Only (For Branch & Intermediary)**

Name & Signature of Relationship Manager	<input type="text" value="Relationship Manager Name"/>	<input type="text" value="RM Sign"/>
Name & Signature of Branch Head	<input type="text" value="Head Name"/>	<input type="text" value="Head Sign"/>

Reason for Closing \_\_\_\_\_

**For Office Use Only (For Head Office)**

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